

## "INTERACTIONS" CALL FOR APPLICATIONS FOR THE SUBMISSION OF PROJECTS BY PSYCHOLOGY STUDENTS AIMED AT PROMOTING WELL-BEING AND RELATIONSHIPS AT THE UNIVERSITY. YEAR 2024

### Article 1 – PURPOSES and OVERVIEW

The Department of General Psychology (hereinafter: DPG) promotes the INTERACTIONS (actions to improve relations and well-being) initiative, which supports projects aimed at improving the quality of university life for psychology students, with actions to improve the physical environment and relationships, allowing to meet new educational needs and create increasingly inclusive and sustainable contexts.

Starting in 2024, the initiative includes 10 annual editions and is based on the premise that:

1. academic success and effective integration into the world of work require not only the acquisition of in-depth competences and transversal skills, but also the ability to build and maintain a positive network of relationships during the course of studies;
2. the quality of student life and individual and collective well-being are interdependent factors closely linked to environmental well-being.

### Article 2 – RECIPIENTS

Students who intend to participate in the funding programme must be enrolled in the 2024/2025 academic year in the bachelor's degree and master's degree programmes for which the Department of General Psychology - DPG is the Department of reference.

Projects may be submitted by groups consisting of at least 4 and no more than 10 members. Each group must identify one of their members as a contact person who will also act as project manager.

For the purposes of this call, each student can join only one group, under penalty of cancellation from all the lists in which their name appears.

### Article 3 - SUBMISSION OF PROJECTS

Projects must be sent in PDF format (**Project Sheet - Annex 1**) by the project contact person (using the institutional email address and copying all the members) to [interazioni.dpg@unipd.it](mailto:interazioni.dpg@unipd.it), **by 2 pm on 20 December 2024** with the following subject: project ACRONYM followed by SURNAME, NAME and STUDENT ID of the contact person. Proposals received after the deadline will not be considered.

### Article 4 – COMMITTEE AND ASSESSMENT CRITERIA

For the assessment of the projects received and the related funding requests, a special Committee will be appointed by the Director. It will be composed of DPG faculty members and, if necessary, supplemented by representatives of the School of Psychology and the Psychology University Centre. For the assessment of the projects, particular importance will be given to the following aspects:

- Adherence of the proposals to the objectives of the call, such as: improving student relations and quality of life and promoting inclusive and sustainable approaches, including through environmental actions;
- Clarity of the proposed actions and the resources involved;
- Impact and duration, in terms of the number of recipients and the possibility to use the results of the project for the benefit of the student community
- Alignment between the content of the proposal and the financial plan (exact matching of expenditure items with the requested funding; potential contributions, external partnerships, and co-financing, if applicable, for project execution);
- Originality of the initiative (in terms of proposed content).

Projects will not be funded if they:

- are not consistent with the aims of this call for applications;
- include educational content that replaces and/or overlaps with curricular training activities;
- contain obvious political propaganda;
- are attributable to other University calls;
- have already received other University funds.

The Committee may allocate a different funding amount than requested. Following the Committee's evaluation, the Director will issue a decree approving the ranking list of projects eligible for funding and will publish it on the DPG website under the CALLS FOR APPLICATIONS section: <https://www.dpg.unipd.it/bandi>. The publication will count for all legal purposes as notification of receipt of the funding for the interested parties.

#### **Article 5 - General rules for using the funds**

The contact person of the funded project will manage the expenses in collaboration with the Academic Office of the Department of General Psychology – DPG.

The following items are excluded from funding:

- a.purchase of durable goods, except those that will remain available for common use by students;
- b.disbursement of cash prizes;
- c.expenses for travel by private means (fuel, motorway tolls, mileage reimbursements);
- d.remuneration for services provided to members of the group or University staff.

Any expenses for gadgets, refreshments or trips must be duly justified in the general economy of the project.

#### **Article 6 - AMOUNT OF FINANCING AND REPORTING**

Projects may be approved for a maximum total funding amount of 5,000 euros. The request for funding for each project may not exceed said amount (5,000 euros).

The funds allocated to each approved Project **must necessarily be spent by December 2025**. Funds not used by this deadline will not remain available for individual projects, but will be absorbed by the departmental budget.

The Department will make the assigned contributions available to the project contact person within 30 days of the approval of the ranking list.

The Project contact person, within one month from 31/12/2025 (date of expiry of the funding), must submit a final report on the activities carried out and the results achieved.

For further information not contained in this notice, please contact: [interazioni.dpg@unipd.it](mailto:interazioni.dpg@unipd.it).

For information on advertising activities for funded projects, please contact: [interazioni.dpg@unipd.it](mailto:interazioni.dpg@unipd.it).

#### **Article 7 - LIABILITY AND WITHDRAWAL**

The initiatives are carried out under the full and direct responsibility of the contact person. Any ascertained violations or conduct contrary to the provisions of this call for applications shall entitle the DPG to suspend the funding at any time.

#### **Article 8 - PERSON IN CHARGE OF THE PROCEDURE**

Pursuant to Article 4 of Italian Law No. 241 of 7 August 1990 (New rules on administrative procedures and the right of access to administrative documents), as amended, the appointed Administrative Procedure Manager is Ms Elisa Barzon.

Candidates may exercise their right of access to the application documents according to the provisions of Italian Presidential Decree No. 184 of 12 April 2006 (Regulation governing access to administrative documents pursuant to Chapter V of Law 241/90).

#### **Article 9 – PROCESSING OF PERSONAL DATA**

Personal data collected for the purposes set out in this notice is processed in compliance with the provisions of Regulation (EU) no. 679 of 27 April 2016 (General Data Protection Regulation, GDPR).

The “Data Controller” is the University of Padua, with registered office in Via 8 Febbraio, 2 - 35122 Padua. The full privacy policy is available from the Data Controller or on [www.unipd.it/privacy](http://www.unipd.it/privacy).

#### **Article 10 - GENERAL PROVISIONS**

This call and all necessary forms are published on the DPG website under the CALLS FOR APPLICATIONS section: <https://www.dpg.unipd.it/bandi>.

Further information and detailed rules can be requested directly from: [interazioni.dpg@unipd.it](mailto:interazioni.dpg@unipd.it).

*N.B. This call for applications has been translated into English for information purposes only. Only the Italian version is valid for all legal purposes.*

Padua,

The Director  
Prof. Francesca Pazzaglia  
Digitally signed pursuant to D. Lgs. [Italian Legislative  
Decree] No. 82/2005

**Call for applications for the submission of INTERACTION projects for the well-being of students - year 2024**

**Project Sheet – Annex 1**

<b>Section 1 - Student Contact Person</b>	
Name and Surname	
Student ID	
Telephone number	
Email address	
Degree programme (academic year 2024/25)	
<b>Surname and name of members, degree programme and student ID</b> (at least 4 and no more than 10 members, including the contact person)	

<b>Section 2 - Project</b>	
Project name and acronym	
Theoretical background, identified problems, general aims and objectives ( <i>max. 300 words</i> )	
Project abstract ( <i>max. 200 words</i> )	

<p>Was the project designed in continuity with other projects? <i>(If yes, specify the names of the projects and funding)</i></p>	<p>YES NO</p> <p>Previous continuing projects</p>
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<p><b>Section 3 - Project description</b></p>	
<p>Specific objectives <i>(max. 200 words)</i></p>	
<p>Contents and planned actions <i>(max. 300 words)</i></p>	
<p>Project recipients: specify numbers and characteristics. <i>(max. 100 words)</i></p>	

<p>Methods and instruments adopted (max. 200 words)</p>	
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<p><b>Section 4 - Activities and timetable</b></p>
<p><i>List the stages and activities of the project with their development timetable, also through the use of flow charts</i></p>

<b>Section 5 - Expected results and measurable impact indicators</b>	
Results	Indicators
1	
2	
3	

<b>Section 6 - Project sharing extent</b>	
<b>UNIPD external entities</b> ( <i>Specify the names of any other entities involved</i> )	Institutions Associations Companies Other
1	
2	
3	

<b>Section 7 - Costs divided by expenditure items</b> Specify the details for each item, clarifying the allocation of funds and justifying the expenditure		
	<b>Amount in Euros</b>	<b>Expenditure items</b>
Travel and transfers		
Event attendance		

Consumables		
Durable material (to be allocated to inventory)		
Remuneration paid to external staff		
Purchase of services		
Other (please specify)		
<b>Total amount</b>		

**SELF-DECLARATION**

In my capacity as Project Manager, I hereby declare that no other funds have been allocated to finance this project or other related activities.

**Date and signature of the project contact person**